



Model Arab League

Student Leadership Development Program from the National Council on U.S.-Arab Relations

Guide to Online Conferencing

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Online Opening and Closing Sessions

The format of Opening and Closing Sessions will vary depending on the number of participants. They either will be on a singular Google Meet call, or streamed on YouTube via the National Council Student Programs channel. Specific details and links will be included in the conference packet you will receive before the beginning of the conference.

Faculty and Head Delegate Meetings

Faculty and Head Delegate Meetings will take place on a Google Meet call with members of the conference's Upper Secretariat and the NC Rep. A specific link will be included in the conference packet. Faculty will also have access to a "Secretariat Office" Google Meet call link throughout the online conference, just as they would have access to a traditional Secretariat Office at in-person conferences.

NCUSAR Representative

Katie Grandelli (Student Programs Coordinator) is available throughout the conference by request for private discussions. Please contact her at katie@ncusar.org to set up an individual meeting with her.

Formal Council Proceedings

All council activities, *excluding* unmoderated caucusing, will take place on a council-specific Google Meet call. Links to these Google Meet calls will be included in the conference packet, as well as emailed as Google Calendar invitations to all participants (if their email address has been provided).

Faculty can observe council meetings by using the same council-specific Google Meet call listed in the conference packet. Faculty are requested to not interrupt the delegates within this Google Meet call as delegates will be in formal session.

Delegates who are part of a double delegation are highly encouraged to communicate with their partner on a platform other than the embedded chat in Google Meet. Congesting the Google Meet chat will be seen as disrespectful to other delegates if the messages are not beneficial to the entire body.

Double delegations are encouraged to use separate devices for council sessions. They are not required to share the screen with their partner.

Google Meet/In-Session resources

[Google Meet technological requirements](#)

[Google Meet Troubleshooting](#)

[MAL Handbook](#)

[MAL Online Conferencing Handbook Appendix](#)

Helpful Videos on Online MAL debate

[Overview to General Flow of Debate](#)

[How to Use the Voting Sheet](#)

[Overview to all MAL Points and Motions](#)

[First](#) and [Second](#) Summer Online MAL conferences (these conferences do not use Discord but are a good representation of the general look and flow of an online conference).

How to use the Voting Sheet

Traditional paper placards will not be used for online conferences. The voting sheet replaces traditional placard usage.

- To make a Point or Motion, click in the “P/M” box that corresponds to your country.
- Seconds (when necessary) are done verbally.
- Votes are recorded in either the “Vote Yes” or “Vote No” column.
- Abstentions (when necessary) are marked in the “Abstain column.”
- “No with Rights” (when necessary) is marked in both the “Vote No” and “P/M” columns

More specific motions can be requested verbally to the chair. Note the tabs in the bottom left corner of the spreadsheets, as each tab has a different purpose. Council chairs will assist delegates if questions arise on which sheet to use. See [this video](#) to see the voting sheet in action from the First Summer MAL conference.

It is suggested that delegates have the voting sheet open on a different device than the device they are using to run the Google Meet call that holds their council to prevent lag. This is only a suggestion, not a requirement. Students with only one device are still able to participate, but they should be aware that they might experience lag on their voting sheet.

	A	B	C	D	E	F	G	H	I	J	K
1	Country	P or M	Vote Yes	Vote No	Abstain	Country	P or M	Vote Yes	Vote No	Abstain	Topic X Speakers List
2	Algeria	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Palestine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3	Bahrain	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Qatar	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	Comoros	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Saudi Arabia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5	Djibouti	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Somalia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6	Egypt	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sudan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7	Iraq	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Syrian National	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8	Jordan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tunisia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9	Kuwait	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	UAE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10	Lebanon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yemen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11	Libya	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Turkey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12	Mauritania	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	India	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13	Morocco	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Eritrea	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14	Oman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	South Sudan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15			1	0	0			0	0	0	
16						TOTAL	YES	NO	ABSTAIN		
17							1	0	0		

Unmoderated Caucus Proceedings

All unmoderated caucus activity will take place in a conference-specific Discord server. Each council will have a specific group of text and voice channels available to them during the conference. Upon entering the server for the first time, delegates will indicate which council they are on, and then they will only have access to channels specific to their council.

Delegates can use Discord as a way to send “notes” to other delegates, but all formal debating must take place within the official Google Meet call and *not* on Discord.

Discord channels will be controlled by the NCUSAR Representative, Upper Secretariat staff, and Council Chairs (and Vice-Chairs if applicable). All rules and expectations for delegate decorum are still in place during unmoderated caucuses.

All conference Discord servers will be deleted at the end of each conference.

[Download Discord here](#)

It is recommended to use either the desktop (requires download) or mobile version of Discord.

[Discord technological requirements](#)

[Discord Troubleshooting](#)

How to use Discord for unmoderated caucusing

[Video tutorial](#)

A video tutorial on how to use Discord for Model Arab League. This tutorial covers: making an account, doing self-verification and self-assigning yourself to a council, how to use both types of channels, how to change your nickname, and how to enable/set a keybind for Push To Talk.